

# Artificial intelligence as your personal and free of charge assistant in business and private life



## Purpose of the training

Acquainting participants with fundamentals of Artificial Intelligence, its use in business and private life, with particular emphasis on specific, practical examples of using AI-based tools.  
The training is addressed to all people interested in increasing their effectiveness in business and private life.



## Benefits of completing the training

Participants will gain knowledge of fundamentals of Artificial Intelligence, understand benefits from using AI-based tools and learn to apply these tools at their everyday work as well as in private life.



## Expected Listener Preparation

We do not require any prerequisites concerning expert knowledge.



## Training Language

- Training: English



## Duration

1 days / 7 hours

## Training agenda

1. Artificial intelligence
  - Explaining key terms and presenting tools
  - Benefits
  - Risks
  - AI-based tools
2. Searching for information and consultations
  - Tools' review
  - ChatGPT - basic information
  - ChatGPT - how successfully use it at work and in private life
3. Graphic design
  - Review of tools
  - Examples of practical use
4. Making music
  - A review of tools
  - Examples of practical use
5. Making video
  - A review of tools
  - Examples of practical use
6. The future of work and private life in terms of AI development
7. Questions and answers